

**Santa Clara Valley Square Dancers Association, Inc.**  
**Board Meeting Minutes**  
**18 March 2001**

1. **Call To Order** - The meeting was called to order by Barry Binge at 1:14 PM in the Chateau LaSalle Clubhouse.
2. **Quorum Confirm** - A quorum was *NOT* present. Those represented were: Barry & Sandy Binge, Lloyd & Lorraine Hlavka, and. Rosalie Burkhead.
3. **Optional Appointment of Parliamentarian** – None appointed.
4. **Excused Absences** – Randy Clarke, Jim Davis & Sue Lietz-Davis, and Mary Knoppe.
5. **Approval of Previous Minutes** – No minutes made it to the meeting. They were not delivered to Jim Davis until Monday 19 March 2001.
6. **Treasurer's Report – Kindra Van Spyk** – The detailed Treasurer reports for January are Attachments 2 and 3 and the reports for February are Attachments 4 and 5. The Total Assets reported for 28 February 2001 are \$ 19,756.06. The current YTD Receipts are \$ 1,410.69 verses Expenses of \$ 1,856.48.

**7. Reports of Officers and Directors**

**President – Barry & Sandy Binge** – We attended CA Square Dance Council and found out that Bob and Sandy were nominated and running unopposed. We danced with our club and went to the Square Hoppers Mardi Gras Dance.

**First Vice-President – Vacant –**

**Second Vice President – Mary Knoppe** – Mary has been working on Dancing at the Fair. She has been putting together the schedule and distributing the parking passes. The Presidents Ball Whing Ding has been set an the inventions have been sent.

**Recording Secretary - Randy Clarke** – No Report.

**Correspondence - Sue Lietz-Davis** – Correspondence received between 19 Jan 2001 & 13 Mar 2001.

- Bank Statements – to Kindra Van Spyk.
- February and March Prompters.
- Public Storage Invoice - to Kindra Van Spyk.
- Receipt for rental of Post Office box.
- Receipt from the Santa Cruz Fairgrounds for 45<sup>th</sup> Jubilee – to Jubilee Chairman.
- Invoice from Prompter for ad for Presidents Ball – to Kindra Van Spyk.
- Form letter from Controller of the State of Ca. – Lloyd Hlavka.
- Info. About Starbuck's bay Area grants for Giving.
- Ad from Oreck.

**Directors**

❖ **Two Open Positions**

❖ **Rosalie Burkhead** – Visited the Bows and Beaus class on Monday the 22nd had 63 starting the class, on Monday the 12<sup>th</sup> had 54 members. Attended the Wednesday hoedown, hosted by the Krazy Dazys there were 12 squares at the Church of the Valley. Went to Belle Swingers to introduce my self and give out calendars. I attended the Katydids 38th annual Sweetheart Dance Harold Fleeman the 1<sup>st</sup> tip counted 26 squares later on a total of 38 squares. I had a great time, lots of good food. Went to Marti Gras, 24 February, by Bell Swingers, 28 February Bows and Beaus and gave out flyers, 2 March, visited the Curli Q's and gave out flyers, 10 March, Visited the Spinning Wheels, Visited the Gadabouts and the Bowes and Beaus.

❖ **Jim Davis and Sue Lietz-Davis** – No Report.

❖ **Lloyd Hlavka** – I Danced with the Bows and Beaus new class. We have had some scheduling problems with our dance space, but are working on getting it taken care of. I went to the Spinning Wheels new class too.

**8. Reports of Standing Committees**

**45<sup>th</sup> Jubilee – Jim Davis and Sue Lietz-Davis** – The 45<sup>th</sup> Jubilee Committee met on 27 January and approved the Jubilee flyer, which you may have seen at various dances and is available at this meeting in quantity. Please take several for your clubs and for any dance or festival that you attend. The early-bird ribbons will be mailed out in late May, so don't worry if you have already purchased ribbons, but have not yet received them. The second deposit and an insurance certificate were sent to the Santa Cruz Fairgrounds.

Also available today is a proposed program. We are still tweaking the program, but would like the delegates' approval for the overall program. See Attachment 1.

The next meeting of the Jubilee committee is next Saturday, 24 March 2001 at Jim & Sue Davis' house at 2 PM. Please feel free to attend, though you will be put to work!

We would like approval for the following positions:

Publicity	Peggy and Arnold Rose
First Aid	bob Bell

The meeting on 27 January was delayed for some time due to lack of a quorum. The Jubilee committee is quite a large committee and the chairman would like approval from the delegates to lower the quorum needed to conduct business at a regularly scheduled meeting to: Chairman, Treasurer, and 3 other committee members, or the usual "greater than one half of uniquely tenanted positions present". A majority vote of the delegates should be sufficient to allow us that variance.

The bank balance is \$ 3,686.68. There is one outstanding check from the 44<sup>th</sup> Jubilee for \$ 47.16. The payee has been contacted and urged to cash the check.

**Insurance - Mary Knoppe** – Mary’s written report suggested changing dues to \$ 10.00 beginning 2001.

Membership would be \$ 7.00 and Insurance would be \$ 3.00. Mary’s report provided the following information:

Cost to State \$ 2.70/dancer or \$ 46.00 Minimum.

594 dancers at 1/15/01 less 3 clubs less than 19 dancers = 562 x \$ 3.00 = 1686 plus \$ 46 x 3 \$ 138 = \$ 1,824.00

due state \$ 2.70 x 562 = \$ 1,517.40 plus \$ 138 = \$ 1,655.40

Cost for postage and copies for 14 clubs \$ 168.40

A discussion ensued about next years dues amount. Finally, Barry suggested that he would make a recommendation to the Delegates that a minimum Club Dues amount should be \$ 81.00/year.

**9. Reports of Special Committees**

**Bylaws – Jim Davis** – No Report.

**Calendar – Lorraine Hlavka** – Add on 7 July a Newer Dancer Hoedown hosted by Bows and Beaus.

**Dancing at the Fair - Vacant** – Mary has been working on Dancing at the Fair. She has been putting together the schedule and distributing the parking passes. The Presidents Ball Whing Ding has been set and the inventions have been sent.

**Public Relations – Vacant** - No Report.

**Fiesta Dances – Kindra Van Spyk** – The 29 April Fiesta dance is cancelled.

**Webmaster - Kindra Van Spyk** – No Report.

**10. Unfinished Business** – No Unfinished

**11. New Business** – The Board will be recommending a 2001- 2002 Dues and insurance minimum of \$ 81.00/year/club.

**12. Approval of Bills** – **Kindra Van Spyk** –Bills for Prompter ad, Post Office Box Rental, and Public Storage will be paid.

**13. Adjournment** – The meeting adjourned at 2:02 PM.

Submitted Electronically, 13 May 2001

By Randy Clarke

**Attachment 1**

2001 45 <sup>th</sup> JUBILEE PROGRAM Subject to Change				FRIDAY EVENING 7:40 TO 11:00 P.M.			
CHROMETH HALL – PLUS				HARVEST HALL – ADVANCED			
Time	Caller	Level	Rounds	Time	Caller	Level	Rounds
07:00-08:00 pm	Pre-stands	16hr & Linda Liberty		07:00-08:00 pm			
08:00-09:30 pm	Subst & Top Ten		Plus	08:00-09:30 pm	Cloveson & Top Ten		Single
09:30-11:00 pm	Cloveson & Top Ten		Plus	09:30-11:00 pm	Subst & Top Ten	A1/A1	Single
						/A2/A2	
SATURDAY YOUTH PROGRAM (4th-8th, Also Welcome!)				COVERED SLAB			
2:00-4:00 pm Cloveson & Subst				Youth Coordinator: JE Scholby			
SATURDAY DAY 9:40 A.M. TO 5:00 P.M.				SATURDAY EVENING 7:15 TO 11:00 P.M.			
CHROMETH HALL – PLUS				HARVEST HALL – ADVANCED			
Time	Caller	Level	Rounds	Time	Caller	Level	Rounds
09:00-10:00 am	Round Dance Teach Phase 2-3			09:00-10:00 am	Top Ten	Tough A2	
	Mix & Linda Liberty					A1	
10:00-11:00 am	Round Dance Teach Phase 3-4			10:00-11:00 am	Subst	Workshop	
	Mix & Linda Liberty					Tough Plus	
11:00-12:00 n	Subst	Plus	None	11:00-12:00 n	Cloveson	A2	None
12:00-01:00 pm	Cloveson	Plus	None	12:00-01:00 pm	Top Ten	/A2/A2	
01:00-02:00 pm	Cloveson	Plus	None	01:00-02:00 pm	Subst	Workshop	
02:00-03:30 pm	Subst & Top Ten	Plus	Single	02:00-03:30 pm	Cloveson & Top Ten	A1/A1	
03:30-04:00 pm	Cloveson	Plus	Single	03:30-04:30 pm	Top Ten	/A2/A2	
04:00-04:30 pm	Subst	Plus	None	04:30-05:00 pm	Cloveson for Dinner Setup		
04:30-05:00 pm	Top Ten	Plus	None				
SATURDAY DINNER BAR-B-QUE				HARVEST HALL			
05:00 - 06:00 pm				05:00 - 06:00 pm			
SATURDAY EVENING 7:15 TO 11:00 P.M.				SATURDAY EVENING 7:15 TO 11:00 P.M.			
CHROMETH HALL – PLUS				HARVEST HALL – ADVANCED			
Time	Caller	Level	Rounds	Time	Caller	Level	Rounds
07:15-07:30 pm	Line up for Grand March			07:15-08:00 pm			
07:30-07:45 pm	Grand March						
07:45-08:00 pm	Cloveson & Subst - Plus			08:00-09:30 pm	Subst	A1/A1	Single
08:00-09:10 pm	Cloveson	Plus	Double		Cloveson	A1/A1	
09:35-10:45 pm	Subst	Plus	None	10:45-11:00 pm	Cloveson	/A2/A2	
10:45-11:00 pm	Subst & Cloveson	Plus	None				

The committee is investigating running an afterparty either Friday or Saturday night.

Thanks for Coming! Have a Safe Trip Home!

## Attachment 2

**Santa Clara Valley Square Dancers Association**  
**Financial Bank Activity report from 1 January through 31 January 2001**  
**BANK OF AMERICA – GENERAL CHECKING ACCOUNT**  
**General Checking Beginning Balance 1 January 2001**

\$ 3,771.27

**RECEIPTS**

01/29/2001	Square Hoppers	\$	18.75
01/29/2001	44 <sup>th</sup> Jubilee Surplus	\$	253.26
01/29/2001	Transfer from Insurance acct for 312	\$	8.10
01/29/2001	Transfer from Insurance acct for 307	\$	10.80
		\$	
		\$	

**Total Receipts**

\$ 290.91

**EXPENSES**

01/21/2001	304 Public Storage	Feb. 2001	\$	127.00
01/21/2001	305 Kindra Van Spyk	Hole Punch	\$	11.36
01/21/2001	306 Mary Knoppe	Expenses	\$	36.79
01/21/2001	307 CA Council	Insurance Reissue #297	\$	10.80
01/21/2001	308 Chateau LaSalle	Meeting Donation	\$	15.00
01/21/2001	309 Franchise Tax Board	Franchise Tax	\$	10.00
01/21/2001	310 Postmaster	Postbox payment	\$	44.00
01/21/2001	311 California Sec. Of State		\$	20.00
01/21/2001	312 California Council	Insurance	\$	8.10
01/21/2001	313 Public Storage	Feb. 2001 – Increase	\$	17.00
			\$	
			\$	

**Total Expenses**

\$ 300.05

**General Checking Ending Balance 31 January 2001**

\$ 3,762.25

**BANK OF AMERICA – GENERAL SAVINGS ACCOUNT**

Beginning Balance – 1 January 2001	\$	2,352.27
Interest – January	\$	2.00
Ending Balance 31 January 2001		\$ 2,354.27

**BANK OF AMERICA - INSURANCE SAVINGS ACCOUNT**

Beginning Balance – 1 January 2001	\$	560.60
01/29/2001 Insurance Fees for Square Hoppers	\$	8.25
01/21/2001 Transfer to checking for Insurance Payout	\$	10.80
01/21/2001/ Transfer to checking for Insurance Payout	\$	8.10
Interest – January	\$	0.48
Ending Balance 31 January 2001		\$ 550.43

**BANK OF AMERICA - CD ACCOUNT – Maturity Date – 09 August 2001**

Beginning Balance - 1 January 2001	\$	5,924.27
Rate 4.50% Estimated Interest – January	\$	38.89
Ending Balance 31 January 2001		\$ 5,963.16

**BANK OF AMERICA - CD ACCOUNT – Maturity Date – 15 October 2001**

Beginning Balance – 1 January 2001	\$	7,209.88
Rate 4.74% Estimated Interest – January	\$	27.47
Ending Balance 31 January 2001		\$ 7,237.35

**44TH JUBILEE ACCOUNT**

See separate financial report	Carried as \$ 3,000.00	\$ 3,000.00
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**TOTAL ASSETS - 45<sup>th</sup> Jubilee account EXCLUDED \$ 19,867.46**

### Attachment 3

#### Santa Clara Valley Square Dance Association

#### Revenue and Expenses for Year to Date versus Budget: 31 January 2001

	Balance Forward 12.31.00	Current Transactions 01.31.01	Year to Date 01.31.01	Budget for 2000-2001	Year to Date vs Budget
<b>RECEIPTS</b>					
Convention Surplus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance Fees	\$ 71.50	\$ 8.25	\$ 79.75	\$ 1,650.00	\$ 1,570.25
Interest- CD	\$ 101.07	\$ 66.36	\$ 167.43	\$ 400.00	\$ 232.57
Interest- Insurance Acct	\$ 1.42	\$ 0.48	\$ 1.90	\$ 10.00	\$ 8.10
Interest- Savings Acct	\$ 3.92	\$ 2.00	\$ 5.92	\$ 100.00	\$ 94.08
Interest- Jubilee Acct.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	\$ 10.00
Jubilee Surplus	\$ 0.00	\$ 253.26	\$ 253.26	\$ 600.00	\$ 346.74
Membership Fees	\$ 150.00	\$ 18.75	\$ 168.75	\$ 3,750.00	\$ 3,581.25
Other	\$ 291.08	\$ 0.00	\$ 291.08	\$ 9.00	\$ 282.08
Whing Dings	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,800.00	\$ 2,800.00
Fiesta Dances May/September	\$ 390.00	\$ 0.00	\$ 390.00	\$ 800.00	\$ 410.00
<b>TOTAL RECEIPTS</b>	<b>\$ 1,008.99</b>	<b>\$ 349.10</b>	<b>\$ 1,358.09</b>	<b>\$ 10,229.00</b>	<b>\$ 8,870.91</b>
<b>EXPENSES</b>					
Calendars and Handouts	\$ 341.95	\$ 0.00	\$ 341.95	\$ 300.00	\$ 41.95
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 150.00
Historian	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Inaugural Festivities	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance	\$ 74.50	\$ 8.10	\$ 82.60	\$ 1,650.00	\$ 1,567.40
Operating	\$ 9.28	\$ 48.15	\$ 57.43	\$ 800.00	\$ 742.57
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 149.00	\$ 149.00
PO Box & Safety Deposit Box	\$ 0.00	\$ 44.00	\$ 44.00	\$ 85.00	\$ 41.00
Professional & Auditor	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 500.00
Public Relations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00
Rent-Meeting Hall	\$ 30.00	\$ 15.00	\$ 45.00	\$ 400.00	\$ 355.00
State Council - Travel & Lodging	\$ 200.00	\$ 0.00	\$ 200.00	\$ 800.00	\$ 600.00
State Council - Hospitality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
State Council - Dues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Storage	\$ 254.00	\$ 144.00	\$ 398.00	\$ 1,700.00	\$ 1,302.00
Taxes and Filing Fees	\$ 0.00	\$ 30.00	\$ 30.00	\$ 20.00	\$ 10.00
Whing Dings	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00
Youth Fund	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 75.00
Fiesta Dances May/September	\$ 493.50	\$ 0.00	\$ 493.50	\$ 1,200.00	\$ 706.50
<b>TOTAL EXPENSES</b>	<b>\$ 1,403.23</b>	<b>\$ 289.25</b>	<b>\$ 1,692.48</b>	<b>\$ 10,229.00</b>	<b>\$ 8,536.52</b>
<b>BALANCE</b>	<b>\$ 394.24</b>	<b>\$ 59.85</b>	<b>\$ 334.39</b>	<b>\$ Balanced</b>	<b>\$ 334.39</b>

## Attachment 4

### Santa Clara Valley Square Dancers Association Financial Bank Activity report from 1 February through 28 February 2001

#### BANK OF AMERICA - GENERAL CHECKING ACCOUNT

General Checking Beginning Balance 1 February 2001

\$ 3,762.25

#### RECEIPTS

No receipts for February

\$  
\$  
\$  
\$  
\$  
\$  
\$

**Total Receipts**

\$ 0.00

#### EXPENSES

02/17/2001 314 San Jose Unified School District

\$ 20.00

02/19/2001 315 Public Storage March 2001

\$ 144.00

\$  
\$  
\$  
\$  
\$  
\$  
\$  
\$  
\$  
\$  
\$

**Total Expenses**

\$ 164.00

**General Checking Ending Balance 28 February 2001**

\$ 3,598.25

#### BANK OF AMERICA - GENERAL SAVINGS ACCOUNT

Beginning Balance – 1 February 2001

\$ 2,354.27

Interest – February

\$ 1.81

Ending Balance 28 February 2001

\$ 2,356.08

#### BANK OF AMERICA - INSURANCE SAVINGS ACCOUNT

Beginning Balance – 1 February 2001

\$ 550.43

\$  
\$  
\$

Interest – February

\$ 0.42

Ending Balance 28 February 2001

\$ 550.85

#### BANK OF AMERICA - CD ACCOUNT – Maturity Date – 09 August 2001

Beginning Balance - 1 February 2001

\$ 5,963.16

Rate 4.50%

Estimated Interest – February

\$ 24.00

Ending Balance 28 February 2001

\$ 5,987.16

#### BANK OF AMERICA - CD ACCOUNT – Maturity Date – 15 October 2001

Beginning Balance – 1 February 2001

\$ 7,237.35

Rate 4.74%

Estimated Interest – February

\$ 26.37

Ending Balance 28 February 2001

\$ 7,263.72

#### 44TH JUBILEE ACCOUNT

See separate financial report

Carried as \$ 3,000.00

\$ 3,000.00

**TOTAL ASSETS - 45<sup>th</sup> Jubilee account *EXCLUDED***

\$ 19,756.06

## Attachment 5

### Santa Clara Valley Square Dance Association

#### Revenue and Expenses for Year to Date versus Budget: 28 February 2001

	Balance Forward 01.31.01	Current Transactions 02.28.01	Year to Date 02.28.01	Budget for 2000-2001	Year to Date vs Budget
<b>RECEIPTS</b>					
Convention Surplus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance Fees	\$ 79.75	\$ 0.00	\$ 79.75	\$ 1,650.00	\$ 1,570.25
Interest- CD	\$ 167.43	\$ 50.37	\$ 217.80	\$ 400.00	\$ 182.20
Interest- Insurance Acct	\$ 1.90	\$ 0.42	\$ 2.32	\$ 10.00	\$ 7.68
Interest- Savings Acct	\$ 5.92	\$ 1.81	\$ 7.73	\$ 100.00	\$ 92.27
Interest- Jubilee Acct.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	\$ 10.00
Jubilee Surplus	\$ 253.26	\$ 0.00	\$ 253.26	\$ 600.00	\$ 600.00
Membership Fees	\$ 168.75	\$ 0.00	\$ 168.75	\$ 3,750.00	\$ 3,581.25
Other	\$ 291.08	\$ 0.00	\$ 291.08	\$ 9.00	\$ 282.08
Whing Dings	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,800.00	\$ 2,800.00
Fiesta Dances May/September	\$ 390.00	\$ 0.00	\$ 390.00	\$ 800.00	\$ 410.00
<b>TOTAL RECEIPTS</b>	<b>\$ 1,358.09</b>	<b>\$ 52.60</b>	<b>\$ 1,410.69</b>	<b>\$ 10,229.00</b>	<b>\$ 8,818.31</b>
<b>EXPENSES</b>					
Calendars and Handouts	\$ 341.95	\$ 0.00	\$ 341.95	\$ 300.00	\$ 41.95
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 150.00
Historian	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Inaugural Festivities	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance	\$ 82.60	\$ 0.00	\$ 82.60	\$ 1,650.00	\$ 1,567.40
Operating	\$ 57.43	\$ 0.00	\$ 57.43	\$ 800.00	\$ 742.57
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 149.00	\$ 149.00
PO Box & Safety Deposit Box	\$ 44.00	\$ 0.00	\$ 44.00	\$ 85.00	\$ 41.00
Professional & Auditor	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 500.00
Public Relations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00
Rent-Meeting Hall	\$ 45.00	\$ 0.00	\$ 45.00	\$ 400.00	\$ 355.00
State Council - Travel & Lodging	\$ 200.00	\$ 0.00	\$ 200.00	\$ 800.00	\$ 600.00
State Council - Hospitality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
State Council - Dues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Storage	\$ 398.00	\$ 144.00	\$ 542.00	\$ 1,700.00	\$ 1,158.00
Taxes and Filing Fees	\$ 30.00	\$ 0.00	\$ 30.00	\$ 20.00	\$ 10.00
Whing Dings	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00
Youth Fund	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 75.00
Fiesta Dances May/September	\$ 493.50	\$ 0.00	\$ 493.50	\$ 1,200.00	\$ 706.50
<b>TOTAL EXPENSES</b>	<b>\$ 1,692.48</b>	<b>\$ 164.00</b>	<b>\$ 1,856.48</b>	<b>\$ 10,229.00</b>	<b>\$ 8,372.52</b>
<b>BALANCE</b>	<b>\$ 334.39</b>	<b>\$ 111.40</b>	<b>\$ 445.79</b>	<b>\$ Balanced</b>	<b>\$ 445.79</b>